

**ANNUAL SYNOPSIS OF ACTIVITIES OF THE AUTHORITY FOR FISCAL YEAR BEGINNING MARCH
1ST 2024 ENDING FEBRUARY 28TH 2025**

(h). An updated annual synopsis of activities of the authority proceeding and (current and preceding years only) includes all the following.

- i. For any tax increment revenues described in the 2021 annual audit report that are not expended within five years of their receipt, a description that describes the following.**

Answer: Not Applicable.

A. The reason for accumulating those funds and the uses intended for them.

Answer Not Applicable.

B. The time frame when the fund will be expended.

Answer: Fund will be expended in 2039 if not extended.

C. If any fund will not be expended within 10 years of their receipt both of the following.

Answer: Not applicable.

(1) The amount of those funds

Answer: Not applicable

(11). Written explanation of why those funds have not be expended.

Answer: Not applicable

(ii) List authority accomplishments, (2024) plan including progress made on development plan and tax increment financing plan goals and objectives for the immediately preceding fiscal year (2022) plan

SDDA FISCAL YEAR 2024 PLAN AMENDMENT ACCOMPLISHMENTS AND PROGRESS MADE ON PLAN GOALS AND OBJECTIVES. THE 2024 PLAN WAS IMPLEMENTED ON AUGUST 05, 2024

- 1) Purchase or Lease a minimum of One and a Maximum of Five of Bleacher Assemblies.
 - a. Status No Progress made intend purchase one bleacher in Calendar year 2025.
- 2) Assemble all Bleachers leased or purchased in the Veteran's Park.
 - a. Status No Progress made intend assemble or lease one bleacher of three in Calendar year 2025.
- 3) Construct between Three and Five cement slabs for supporting bleachers.
 - a. Status No Progress made intend to implement in Calendar year 2025.
- 4) Construct Three to Five (100) ft long ADA compliant sidewalks leading to each bleacher purchased and/or leased.
 - a. Status No Progress made intend to implement in Calendar year 2025.
- 5) Install new signage in Veterans Park directing visitors to Pump Track observation seating.
 - a. Status No Progress made intend to implement in Calendar year 2026 - 2027.

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- 6) Purchase (14) New Trash Cans for the Central Business District and the Veterans Park.
 - a. Status No Progress made intend to implement in Calendar year 2025.
- 7) Purchase and install Three Electric car charging stations in a place to be determined in the TIF District that is owned by the Village and/or the SDDA.
 - a. Status No Progress made intend to implement in Calendar year 2025.
- 8) Veteran's park Camera's replacement and repair, and possibly purchasing additional cameras to provide security for pump track competitions.
 - a. Status: Completed. SDDA Assisted the Village by providing \$10,000 to upgrade and provide additional cameras and equipment in the Veterans park because of the extreme damage and destruction from Vandalism of Veterans park Facilities and furnishings.
- 9) Hire a Grant writer and/or utilize the Village's grant writer for SDDA projects authorized by the SDDA Board.
 - a. Status No Progress made intend to implement in Calendar year 2025.
- 10) Extended the expiration date stipulated in prior 2019 plan amendment for replacement of nonfunctioning Fire hydrants in TIF District as necessary through 2039.
 - a. Status: Expiration date extended. Intend to replace as many fire hydrants as the Village can manage and our funding allows in FY 2025.
- 11) Increased funding is to support various types of existing and new Professional services.
 - a. Status: Completed.
- 12) Provide funds for Mowing, landscaping, and stripping/sealing of pump track.
 - a. Status: Completed.
- 13) Installation of a new sidewalk.
 - a. Status No Progress made intend to install one new sidewalk of three in Calendar year 2025.
- 14) Installation of kiosks in the park.
 - a. Status No Progress made intend to install one Kiosks in Calendar year 2026.
- 15) Increase funding for Civic activities such as additional farmers markets, parades, fairs or other public events Increased.
 - a. Status: Completed.
- 16) Funding for purchase of Banners to hang on the light pole on an annual basis increased.
 - a. Status: Completed.
- 17) Funding for Pump Track has stenciling on it that will be covered by the sealer and needs to be re-stalled/taped off before the sealer is applied.
 - a. Status No Progress made intend to complete in Calendar year 2025.
- 18) Sidewalk to be installed from Eaton Community Bank Parking Lot to the Sidewalk that runs east-west along West Main Street to accommodate traffic from Veteran's Memorial Park.
 - a. Status No Progress made intend to complete in Calendar year 2028.
- 19) Funding for an internet program titled TextMyGov: The SDDA has agreed to reimburse the Village for one-half the annual cost of program. This project will commence in 2024 and continue perpetually until the end of the service by the State of Michigan.
 - a. Status: Completed.
- 20) The SDDA contracted with McKenna and Associates to provide an updated TIFD map. The new map is referred to as the McKenna and is intended to completely replace the prior map in the Plan, as Amended to outline the Boundaries of the TIF District. Note: The new map does not modify the TIF District, instead it just better clarifies the properties contained therein, based upon the prior amendments, splits, mergers, and modern technologies.
 - a. Status: Completed.

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- 21) The new TIFD Map by McKenna and Associates is interactive and is located on the SDDA webpage.
 - A. When an individual touches on a particular property on the map, underlying data is revealed, including:
 - 1) The tax ID number.
 - 2) The SDDA base year assessment.
 - 3) The current taxable value.
 - 4) The TIFD captured value.
 - 5) Year parcel was added to TIF Plan.
 - 6) Property address.
 - 7) Number of Acres.
 - B. The Project is Completed.
- 22) The SDDA has contracted with McKenna and Associates to provide an updated legal description of the outline of the TIF District, as part of developing the 2024 Map referenced above as Exhibit A. The new legal description for the boundaries of the TIF District is not complete at this point and will be provided in a new Plan Amendment. Note: The new legal description will not modify the boundaries of the TIF District, as previously amended, instead it merely clarifies and defines those boundaries more particularly.
 - a) The Project is Completed.
- 23) Successfully negotiated a six-year Revenue Sharing Agreement with Village to maintain infrastructure improvements install by the SDDA.
- 24) Submitted and was subsequently approved amended budget for 2024/2025.
- 25) Continued to implement Façade Improvement program.
- 26) Completed State required 2023 financial report.
- 27) Created an interactive brochure to be placed in various business and hopeful in state highway rest areas and visitor center.
- 28) Joined the Michigan Downtown Association.
- 29) Continued the contract with Delight Decorations to decorate trees for X-mass.
- 30) Continued relationships with Crafting Lovely LLC to provide services for putting up and taking down seasonal banners repairing of brackets and poles, sorting and storage of banners.
- 31) Made modifications to design of SDDA internet site to make it more user friendly.

Community Promotions:

- o The SDDA continues to sponsor Holiday Decorations for Easter, Christmas, Halloween, Thanksgiving, and various events etc.
- o Sponsored a second open air market
- o A day in the Village
- o Harvest Festival September 28, 2024
- o Downtown Beatification, flowers, planters etc.
- o Festival of Lights
- o Open air Market
- o 5 K Run
- o Display of seasonal and event Banners
- o Gaga ball game was financed and installed
- o Sponsored Small Business Saturday/Shop Downtown.
- o Sponsorship of an All-Clubs' Rides.

**ANNUAL SYNOPSIS OF ACTIVITIES OF THE AUTHORITY FOR FISCAL YEAR BEGINNING MARCH
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BELOW IS THE APPROVED SDDA 2024-2025 BUDGET

ESTIMATED REVENUES Dept 000 - GENERAL		2024/2025 budget
248-000-4002.00	TAX REV FROM TOWNSHIP	\$93,000
0	TAX REV FROM VILLAGE	\$104,000
248-000-402.001	CARRY FORWARD	\$0.00
248-000-402.000	DELINQUENT TAX REVENUE	\$ 10,000
248-000-411.000	INTEREST ON BANK ACCOUNT	\$1,000
248-000-663.000		
248-000-504.000	PROJECTED REVENUE FROM GRANTS	
		\$208,000
Dept 000 - GENERAL		
248-000-701.000	Salary – Grant Writer	\$5,000
248-000-801.000	Legal Fees	\$12,000
248-000-818.00	Contracted services	\$10,000
248-000-818.001	Professional Services web site etc.	\$15,000
248-000-818.003	Prof. Services – A. Knowles	\$0
248-000-818.014	Engineering	\$1,000
248-000-899.000	Community promotion Add in second open air market. And Purchase / leasing of Bleachers \$20,000	\$24,000
248-000-899.001	A day in the Village June 14-15, 2024	\$10,000
248-000-899.003	All Clubs Day	\$1,900
248-000-899.004	All clubs ride	\$700
248-000-899.005	Harvest Festival September 28, 2024	\$7,500
248-000-899.006	Downtown Beatification, flowers, planters etc.	\$7,300
248-000-899.007	Festival of Lights / Small business Saturday November 23, 2024	\$2,500
248-000-899.008	Open air Market	\$1,000
248-000-899.009	Seasonal Decorations new decorations \$5,400 Delights	\$6,500
248-000-899.010	5 K Run June 15th, 2024	\$800
248-000-899.011	Teen Center	0
248-000-899.016	Pump Track Mowing and sealing	\$17,800
248-000-900.000	Printing and publishing	\$1,000
248-000-900.000	Miscellaneous expenses	\$500
248-000-970.002	Capital Outlay- facade IMP.	\$16,000
248-000-970.003	Capital Outlay – Banner / brackets	\$6,000
248-000-970.004	Capital Outlay – Veterans park Camera maintenance	10,000
248-000-821.000	Revenue sharing	\$55,000
????????????????	Gaga ball pit	\$0
	Total	\$214,200

**ANNUAL SYNOPSIS OF ACTIVITIES OF THE AUTHORITY FOR FISCAL YEAR BEGINNING MARCH
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Included in synopsis report: List authority accomplishments, including progress made on development plan and tax increment financing plan goals and objectives for the immediately preceding fiscal year

**PROGRESS MADE ON IMMEDIATELY PROCEEDING FISCAL YEAR
THE SDDA 2022 PLAN AMENDMENT IS THE IMMEDIATELY PROCEEDING PLAN
AMENDMENT**

**BELOW ARE BOTH THE COMPLETED AND UNCOMPLETED 2023 – 2024 FISCAL YEAR
GOALS AND OBJECTIVES AS LIKE ALL OTHER PLAN AMENDMENTS ARE CARRIED
FORWARD TO THE PRESENT TIME.**

- 1) TIF Map Request for Proposals : Completed
- 2) Downtown Beautification : On going
- 3) Southwest Parking lot lease of spaces to a small business: Completed
- 4) Vacant Lot Transfer to Village: Completed
- 5) Teen Center Project: Cancelled
- 6) Pump Track Project: Completed
- 7) Play Scape Project: Completed
- 8) Finding Signs : Un Completed
- 9) Gaga Ball Pit : Completed
- 10) Professionals Services Agreement: On Going and successful.
- 11) 5K Run: Completed and on going successful
- 12) Misc Office Expenses: Competed and ongoing
- 13) Printing and Publishing: Completed and ongoing
- 14) SDDA Zoom Account Membership Costs: Completed and ongoing
- 15) Contractual Services: Completed and ongoing
- 16) Professional Services: Completed and ongoing
- 17) Legal Services: Completed and ongoing
- 18) Contracted services: Completed and ongoing
- 19) Professional Services web site etc. : Completed and ongoing
- 20) Engineering: Completed and ongoing
- 21) Community promotion: Completed and ongoing
- 22) Miscellaneous community promotion: Completed and ongoing
- 23) Various Contracted services : Completed and ongoing
- 24) Construction of Pump Track: Completed
- 25) Construction of Skate ramp in Veterans Park: Completed
- 26) New sand installed in Veterans park, Volleyball Court: Completed
- 27) Capital Outlay – Purchase and install Banners / Repair and Replace Brackets as necessary: Completed and ongoing

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- 28) Payment was issued to Village for FY 2023 as stipulated in Revenue sharing agreement with Village. : 29:
- 29) Bids for a RFP to re-survey TIFD. : Completed and ongoing
- 30) Signed contract with McKenna to perform a verification survey of parcels located within TIFD. : Completed
- 31) GAGA ball court was constructed and installed.

(iii) List of authority projects and investments, including active and completed projects for the immediately preceding fiscal year Which was 2023-2024

Included in synopsis report: List of authority events and promotional campaigns for the immediately preceding fiscal year, Which was the fiscal year March 01, 2023, to February 28, 2024, as provided for in the SDDA 2022 Plan Amendment

Community Promotions:

- o The SDDA continues to sponsor Holiday Decorations for Easter, Christmas, Halloween, Thanksgiving, and various events etc.
- o Sponsored a second open air market
- o A day in the Village
- o Harvest Festival September 28, 2024
- o Downtown Beatification, flowers, planters etc.
- o Festival of Lights
- o Open air Market
- o 5 K Run
- o Display of seasonal and event Banners
- o Gaga ball game was financed and installed
- o Sponsored Small Business Saturday/Shop Downtown.
- o Sponsorship of an All-Clubs' Rides.
- o Sponsorship of an All-Clubs' Day.
- o Sponsorship of Festival of Lights

COMPLETED ACHIEVEMENTS IN FY 2023-2024

- o Modified 2021, SDDA Plan Amendment, Creating 2022 Plan amendment
- o Competed preparing the Budget for 2022/2023
- o Signed contract with American ramp company for a pump track \$288,000
- o Submitted and was subsequently approved amended budget for 2022/2023
- o Funded Replacement Skatepark equipment.
- o Continued to implement Façade Improvement program.
- o Installed new skate park ramps
- o Continued the contract with Annette Knowles for 150 hrs. as a professional consultant to provide direction to SDDA to implement Retail Market Analysis findings.
- o Completed State required financial report.

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- o Continued with Total Local to manage SDDA internet site.
- o Continued contract with My Site to provide email address.
- o Mainstreet services for SDDA implantation for creating Move in Ready Community
- o Joined the Michigan Downtown Association
- o Renewed contract with YEO & YEO accounting for audit and completing required state report.
- o Contract with Delight Decorations to decorate trees for X-mass
- o Continued relationship with T.C. Enterprises to provide services for putting up and taking down seasonal banners.
- o Signed contract with American Ramp Company to furnish and install a skate ramp play scape in Veterans Memorial Park. Completed installation in September.
- o Made modifications to design of SDDA internet site to make it more user friendly
- o Negotiated a revised three-year Renewed Revenue Sharing Agreement with Village to maintain infra structure improvements install by the SDDA.
- o Updated Current 2021 Plan amendment to include the transfer of property to village and any other issues in a 2022 plan amendment.

The \$485,200 Budget for 2023/2024 provided for in addition to items listed above:

- o Legal Services
- o Salary – DDA Director
- o Contracted services
- o Professional Services web site etc.
- o Engineering
- o Community promotion
- o Downtown Beatification
- o Miscellaneous community promotion
- o Funding for various Contracted services
- o Funding for Pump Track
- o Miscellaneous expenses
- o Funding for a Playscape for Skate Park
- o Funding for Volleyball Court sand
- o Funding for Camera Maintenance
- o Capital Outlay – Banner / brackets
- o Put out for bids via a RFP to re-survey TIFD
- o Put out for bids VIA a joint RFP with Planning Commission for Planning and engineering services for a new street scape design