



## Stockbridge Downtown Development Authority

### MEETING AGENDA

118 N. Center Street  
Stockbridge, Mi, 48285

Thursday, October 24, 2024, 7:00 p.m.

#### CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Approval of Meeting Agenda October 24, 2024.
- Approval of meeting minutes of September 26, 2024.

#### PUBLIC COMMENT

#### FINANCIALS:

- Financials from September 26, 2024, to October 24, 2024 .
- For reference, please find attached amended approved 2024/2025 SDDA budget.

#### UNFINISHED BUSINESS

1. The chair needs to sign the Resolution for Settlement agreement with village that they voted to accept.
2. Status of Total Local for Phone book insert, Brochure, and Web page updates.
3. Copy of email from Josh with American ramp company of answer to the SDDA Boards question what the cost of would be to just have them respond to a service call.

#### NEW BUSINESS

1. The SDDA Board needs to vote on amending the 2024/2025 approved budget by adding an additional \$10,000 for Purchase and installation of additional cameras and associated equipment in veteran's park. (See attached Letter to Jill) See copy of MainStreet Proposal) Note the Village Council has approved our amended budget an addition amount require to pay for the additional cameras and equipment.
2. The SDDA board needs to start thinking about establishing a 2025/2026 SDDA budget.
3. Copy of Copy Reginal Development Authorities I.e. DDA' s Map with Contact information of each regions Managing Director contact information we are in Region 7. I have been advised to contact Oxford and ask how they are capturing TIFD taxes from the Township.

#### PUBLIC COMMENT

Board members Concerns, Suggestions or Recommendations.

#### NEXT MEETING

- Next SDDA meeting is scheduled for November 21,2024 at 7:00 p.m. .

#### ADJOURNMENT

#### Attachments

Agenda

SDDA October 24, 2024, meeting agenda

Unapproved Minutes of September 26, 2024.

Amended Approved 2024/2025 SDDA budget.

Copy of Proposed amended budget increasing budget by \$10,000 for additional cameras veteran's park

Copy of American Ramp Company response to SDDA Board request for obtaining a cost for just a service call.

Copy Reginal Development Authorities I.e. DDA' s Map with Contact information of each regions Managing Director contact information we are in Region 7. Information provided by Samantha and Heather

Copy of Accounts Payable report for September/October.



Stockbridge Downtown Development Authority

**UNAPPROVED MEETING MINUTES**

118 N. Center Street  
Stockbridge, Mi, 48285

**Thursday, September 26, 2024**

**MEETING CALLED TO ORDER 7:01 p.m.**

- Roll Call of directors present: Anderson, Conant, Fillmore, Dzurka, Lampart, Mellisa  
Absent: Armstrong, Steven, Attorney John Gormley
- Pledge of Allegiance Led by Chair Anderson
- Motion to approve the September 26, 2024. agenda by Mellisa second by Jennifer. Discussion Daryl added possible purchase of additional banners to be put under new business. Motion to approve amended agenda by Mellisa second by John. Voice Vote all in favor of approving the agenda of September 26,2024, say aye those opposed say nay. Motion carried no nays.
- Motion to approve the minutes of August 22, 2024. by Mellisa Second by John. Discussion: Mellisa voted yes on sponsorship funding note Lampart voted no. Motion to approve the amended minutes of August 22, 2024. By Jennifer Second by Mellisa. Voice Vote all in favor of approving the amended minutes of September 26,2024, say aye those opposed say nay. Motion carried no nays.
- **PUBLIC COMMENT**
- **FINANCIALS:**  
Motion to approve financials from August 22, 2024, to September 26, 2024. By Mellisa second by John Discussion: some discussion question of is the Stockbridge Farmers Market.is a LLC and should we be issuing checks to a private individual . Chair responded we always have. Roll call vote those in favor of approving financials say yes those opposed say no. Anderson yes, Conant yes, Fillmore yes, Dzurka yes, Lampart yes, Mellisa yes. Motion carried non opposed .
- For reference, please find attached amended approved 2024/2025 SDDA budget.
- Abbreviated copy Motion by Daryl to approve the 15-settlement agreement with the Village for the sum of \$6,632.58 due the SDDA from TIFD Captured taxes from Calendar years spanning 2009 to 2024 , and for making the final payment of \$52,000 revenue sharing agreement spanning March 01, 2021, and ended February 29, 2024, second by Lampart. Discussion: Some discussion and a few questions. Voice Vote: All in favor of approving the settlement agreement and for making the final payment of the revenue sharing agreement say aye those opposed say nay. Motion carried no nays.
- The committee was formed to resolve proposals with Total Local met twice and have provided direction to Total Local for Phone book insert, Flyer, and Web page updates. Total Local SDDA Brochure Lots of discussion ensued resulting in changes would be made and brought back to the next SDDA meeting.

## **NEW BUSINESS**

1. Copy of email from Josh with American ramp company offer of an Extended warranty of pump track. Discussion ensued final direction to Chair was to contact American Ramp Company and ask how much it would cost for a service call.
2. Copy of Email from Steve Mussio Owner, Delights Christmas Light Installation. Some discussion, no decision needed to be made. Directions need to be down by November 03,2024.

The cost of banners is going up \$40.00 on January 01,2025 . The current cost is \$75.00 each . The decision was made to have Mellisa and Jennifer design 40 new banners. Motion was made to approve the purchase of 40 new banners designed by Jennifer and Mellisa for strictly for the Downtown district for the cost of around \$3,000 by Daryl second by Jennifer. Roll Call: Anderson yes, Conant yes, Fillmore yes, Dzurka yes, Lampart yes, Mellisa yes. Motion carried non opposed .

## **PUBLIC COMMENT**

No Public comment no one in audience.

## **BOARD MEMBERS CONCERNS/ SUGGESTIONS**

John : We need to start looking at significant repair of parking lot by library is getting in pretty rough shape.

## **NEXT MEETING**

- Next SDDA meeting is scheduled for October 24,2024 at 7:00 p.m. .

## **ADJOURN**

- Motion to adjourn by Jennifer second by Mellisa. Voice Vote all in favor of adjourning say aye those opposed say nay. Motion carried no nays.



October 02, 2024

To: Jill Ogden  
Village President/  
Village Manager

From: Daryl Anderson  
Chair SDDA

Subject: Request to amend the SDDA 2024/2025 Budget

The request to amend the SDDA 2024/2025 budget is being made by the Village President / Village Manager, Village Police Chief and by the Chair of the SDDA.

The justification for increasing the previously council approved SDDA budget is driven by the extreme need to identify individuals that are:

- 1. Destroying Veterans park play structures.**
- 2. Moving and Damaging Veterans park tables and pavilions.**
- 3. Leaving concealed and sometimes visible needles in Children play area sand and mulch.**
- 4. The Library has removed the story talk activity because of the signs being destroyed .**
- 5. This is only a partial list of damages it does not address the repercussions of Village residents and Visitors reluctance to use the park because of these activities.**
- 6. As you are aware the restrooms have been closed because of the vandalism after being extensively remodeled at great expense.**

Please be advised that the SDDA has previously purchased and paid for all installations and maintenance of the Cameras and related equipment in the Veterans park.

After this last contribution of \$10,000, the SDDA hence forth will not fund repairs, additional cameras or related equipment.

To be perfectly clear the Village will now own all the Cameras and associated equipment and assumes all responsibility for maintenance and if additional cameras are deemed necessary the SDDA will not entertain the possibility of funding the purchase of more cameras or additional equipment.

Because the timing of this request supersedes a SDDA meeting. The SDDA Directors must vote to approve or not approve this amendment in addition to the Village Council.

Sincerely

Daryl Anderson  
Chair of the SDDA

ATTACHMENTS:  
Amended 2024/2025 SDDA Budget

**Requested amendment to the SDDA 2024/2025 by adding \$10,000 for additional Cameras in Veterans Park**

ESTIMATED REVENUES Dept 000 - GENERAL		Approved 2024/2025 budget	Amended 2024/2025
248-000-4002.000	TAX REV FROM TOWNSHIP	\$93,000	\$93,000
0	TAX REV FROM VILLAGE	\$104,000	\$104,000
248-000-402.001	CARRY FORWARD	\$0.00	\$0.00
248-000-402.000	DELINQUENT TAX REVENUE	\$ 10,000	\$ 10,000
248-000-411.000	INTEREST ON BANK ACCOUNT	\$1,000	\$1,000
248-000-663.000			
248-000-504.000	PROJECTED REVENUE FROM GRANTS		
		\$208,000	\$208,000
Dept 000 - GENERAL			
248-000-701.000	Salary – Grant Writer	\$5,000	\$5,000
248-000-801.000	Legal Fees	\$12,000	\$12,000
248-000-818.00	Contracted services	\$10,000	\$10,000
248-000-818.001	Professional Services web site etc.	\$15,000	\$15,000
248-000-818.003	Prof. Services – A. Knowles	\$0	\$0
248-000-818.014	Engineering	\$1,000	\$1,000
248-000-899.000	Community promotion Add in second open air market. And Purchase / leasing of Bleachers \$20,000	\$24,000	\$24,000
248-000-899.001	A day in the Village June 14-15, 2024	\$10,000	\$10,000
248-000-899.003	All Clubs Day	\$1,900	\$1,900
248-000-899.004	All clubs ride	\$700	\$700
248-000-899.005	Harvest Festival September 28, 2024	\$7,500	\$7,500
248-000-899.006	Downtown Beatification, flowers, planters etc.	\$7,300	\$7,300
248-000-899.007	Festival of Lights / Small business Saturday November 23, 2024	\$2,500	\$2,500
248-000-899.008	Open air Market	\$1,000	\$1,000
248-000-899.009	Seasonal Decorations new decorations \$5,400 Delights	\$6,500	\$6,500
248-000-899.010	5 K Run June 15th, 2024	\$800	\$800
248-000-899.011	Teen Center	0	0
248-000-899.016	Pump Track Mowing and sealing	\$17,800	\$17,800
248-000-900.000	Printing and publishing	\$1,000	\$1,000
248-000-900.000	Miscellaneous expenses	\$500	\$500
248-000-970.002	Capital Outlay- facade IMP.	\$16,000	\$16,000
248-000-970.003	Capital Outlay – Banner / brackets	\$6,000	\$6,000
248-000-970.004	Capital Outlay – Veterans park Camera maintenance	\$0.00	\$10,000
248-000-821.000	Revenue sharing	\$55,000	\$55,000
????????????????	Gaga ball pit	\$0	\$0
	Total	\$204,200	\$214,200



**Joshua Quade**

Oct 14, 2024, 12:37 PM (5 days ago)

to me

Daryl,

It is hard for us to give you an exact number as the nature of the service call would affect the overall cost. Would we need to rent equipment, get materials, how many crew members would we need, etc. What I can tell you is that the base mobilization cost for 2 guys is around \$3,000. The remaining cost depends on the type of work and the factors mentioned earlier.

I hope this helps,



**Josh Quade**

Director of Installation

American Ramp  
Company



Date: October 7, 2024

Agenda Item: Veterans Memorial Park Cameras

Summary:

Due to ongoing vandalism issues in Veterans Memorial Park, it is recommended that the park's camera system be updated. The proposal includes relocating existing cameras for optimal coverage, adding new cameras, and upgrading equipment to ensure timely review and successful capture of incidents. Significant investments have been made in the park over the past several years, and this upgrade will help protect those investments.

Financial Impact:

Total Cost: \$16,725

Stockbridge Downtown Development Authority Contribution: \$10,000

Village Contribution (from General Fund): \$6,725

Attachments:

Main Street Computers Quote



# Main Street Computers

4205 Cattle Dr  
 Stockbridge, MI 49285  
 Phone: 517-851-8473

September 11, 2024

1124

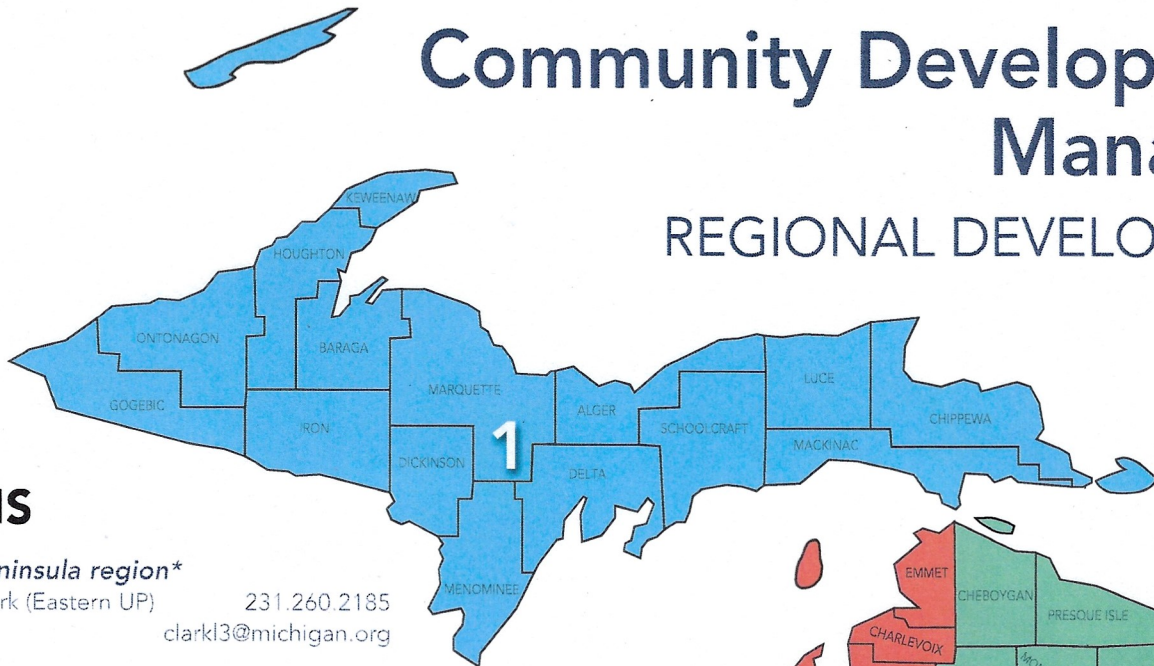
Stockbridge Park Final

Stockbridge, MI 49285

DESCRIPTION/SERVICE	PARTS	LABOR	AMOUNT
UNVR 14TB HDD			\$700.00
AI Pro Cameras X 3			\$1,650.00
Airmax Nano Station X 5			\$375.00
24 Port Gigabyte POE Switch/ 5 X 4 Port POE			\$600.00
Dahua Smart NVR 32 NVR 14 TB HDD			\$1,200.00
Daha 8MP 4K PTZ Watchdog Camera X3			\$3,600.00
Dahua 8MP Active Deterrent AI Camera X 4			\$2,000.00
Install Pole 15Ft/ Trench/Conduit/Drill Underground/Concrete			\$1,200.00
Steele Lockable IT Rack			\$400.00
Installation/Setup/Networking/Programming/Education			\$3,500.00
Gigabyte Pipe Shoot Internet To Park/Village Office			\$1,500.00
Ubiquiti Wave P Antennas/ Injectors X 2			
Mounts/Bracket/Installation/Setup/Programming			
Subtotal	\$0.00	\$0.00	
			6.00%
<p>Make all checks payable to Main Street Computer. If you have any questions concerning this invoice, contact Shane Samulak, 517-851-8473, <a href="mailto:mscomputer@yahoo.com">mscomputer@yahoo.com</a></p>			
<b>THANK YOU FOR YOUR BUSINESS!</b>			
		<b>TOTAL</b>	<b>\$16,725.00</b>
		Cash	

# Community Development Managers

## REGIONAL DEVELOPMENT



### REGIONS

**1 Upper Peninsula region\***  
 Lindsey Clark (Eastern UP) 231.260.2185  
 clarkl3@michigan.org  
 Raymond Govus (Western UP) 517.897.1646  
 govusr1@michigan.org

**2 Northwest region**  
 Hannah Yurk 517.282.1466  
 yurkh@michigan.org

**3 Northeast region**  
 Lindsey Clark 231.260.2185  
 clarkl3@michigan.org

**4 West Michigan region\***  
 Sue DeVries 616.430.0280  
 devriess1@michigan.org  
 Mackenzie Miller 517.388.8704  
 millerm83@michigan.org

**5 East Central Michigan region**  
 Joe Frost 517.930.5576  
 frostj9@michigan.org

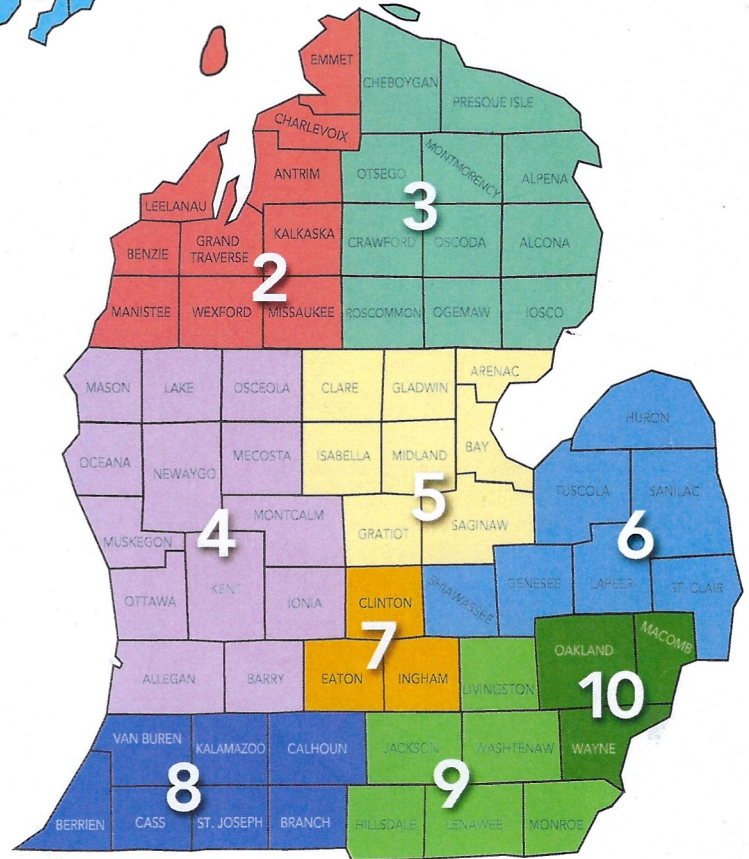
**6 East Michigan region**  
 Charles Donaldson 810.241.6658  
 donaldsonc2@michigan.org

**7 South Central region**  
 Rachel Elsinga 517.643.7695  
 elsingar@michigan.org

**8 Southwest region**  
 Sarah Snoeyink 517.328.9569  
 snoeyinks@michigan.org

**9 Southeast Michigan region**  
 Holder Branch 517.855.0562  
 branchh2@michigan.org

**10 Detroit Metro region\***  
 Megan McGreal 517.898.9859  
 mcgreal1@michigan.org  
 Annie Mendoza 517.855.0924  
 mendozaa1@michigan.org  
 Dominic Romano 313.407.2361  
 romanod@michigan.org



### Managing director assignments

CDMs within each region report to an MEDC managing director:

<b>Region 1</b>	Vicki Schwab	906.235.9208 schwabv@michigan.org
<b>Regions 2, 4</b>	Tino Breithaupt	231.620.1565 breithauptt@michigan.org
<b>Regions 3, 5, 6</b>	Charles Donaldson	810.241.6658 donaldsonc2@michigan.org
<b>Regions 7, 8, 9</b>	Paula Holtz	517.243.5689 holtzp@michigan.org
<b>Region 10</b>	Nicole Black	248.766.5794 blackn@michigan.org



**MICHIGAN ECONOMIC**  
 DEVELOPMENT CORPORATION

\*See page 2 for specific county/city breakdowns within each region.